

Economy and Labour Force

ELF Topic group Work Plan Project – 2009/10	Target date	Links to KPI	Lead
Identify critical data and intelligence gaps and needed data enhancements. Agree the priority for filling those gaps and identify appropriate actions and resources to fill them.			
<ul style="list-style-type: none"> Identify one gap in data and intelligence as a priority for regional research. 	Mar 10		Anne Green
<ul style="list-style-type: none"> Assess and prioritise relevant gaps as requested through the Observatory's new gap-filling process. 	Ongoing		Anne Green
Disseminate good practice information to the RDIN on data relevant to the theme of economy & labour force			
<ul style="list-style-type: none"> Members to post at least 6 articles on "Observations" in each 6 month period 	Mar 09 / Sept 09	3	All
<ul style="list-style-type: none"> WMRO to provide co-ordination and administrative support for delivery of the group's e-bulletin, which will be a synopsis of relevant Observations posts from the last six months. 	Mar 09 / Sept 09	3	Russell Hornsey
Promote and lead the work to share information within the scope of economy and labour force data and intelligence within the region and other central bodies			
<ul style="list-style-type: none"> Members to develop one seminar on economy and labour force for the RDIN. 	Jan 10	3	Anne Green
<ul style="list-style-type: none"> WMRO to provide co-ordination and administrative support for the development of the seminar. 	Jan 10	3	Observatory
Identify resources for inclusion into the resource catalogue within the theme of economy and labour force			
<ul style="list-style-type: none"> Identify 50 resources for inclusion into the resource catalogue via "Suggest a resource" or by the full submission process. 	Mar 10	4, 8 & 9	All
<ul style="list-style-type: none"> Identify 2 external organisations that the Observatory could approach regarding mapping projects 	Mar 10	4, 8 & 9	Steven Dovey
Review the objective of the topic group over time and evaluate the work of the group on a regular basis to secure feedback for reporting to the User Group and the WMRO Partnership Board.			
<ul style="list-style-type: none"> Provide a quarterly report to the WMRO Partnership Board. 	Ongoing	n/a	Anne Green
<ul style="list-style-type: none"> Review work programme on an annual basis. 	Q4 09/10	n/a	Anne Green
<ul style="list-style-type: none"> Ensure the work programme is reviewed at every meeting 	Quarterly	n/a	Anne Green
Nominate up to three representatives of the topic group to the User Group. The representatives will act as the main conduit between the WMRO Partnership Board and the RDIN.			
<ul style="list-style-type: none"> The Chair and at least two representatives from the topic group to attend two User Group meetings per year. 	May 09 / Dec 09	n/a	Anne Green tbc
<ul style="list-style-type: none"> Feedback from the WMRO Partnership Board to group members 	Quarterly	n/a	Roger Mckenzie